

REVEREND BROWN “2017 SPRING BOOK FAIR”

Monday, May 15, 2017 –Friday, May 19, 2017

Hello Everyone!

Our **Spring Book Fair** will take place on Monday, May 15th and run through Friday, May 19th. We sincerely appreciate all your past efforts and hope you are able to assist with our upcoming fair. Mrs. Dugan dedicates many hours to this event and truly appreciates everyone’s support. As always, new volunteers are welcome! Please make certain you are compliant with all school volunteer requirements.

After reviewing the attached schedule of class times (2 pages) to “look or buy,” please indicate your **first** and **second** choice and send to: shalinialuja@gmail.com by Monday, May 8th. One to four volunteers are needed for each time slot. Be sure to note the times for “each day”, as they do change. NOTE- you may also volunteer for more than one day.

FRIDAY, May 12 – SET UP BEGINS AT 9:00 a.m. Five volunteers are needed. Set up requires approximately 3 to 4 hours.

Mon. May 15th - 8:10 am - 11:30 am / 2 volunteers

Mon. May 15th - 11:30 am - 2:30 pm / 2 volunteers

Tues. May 16th - 8:10 am - 11:30 am / 2 volunteers

Tues. May 16th - 11:30 am - 3:00 pm / 2 volunteers

Wed. May 17th - 8:10 am - 11:00 am / 4 volunteers

Wed. May 17th - 1:00 pm - 2:30 pm / 4 volunteers (Request for two volunteers to stay until 3:00 pm.)

WEDNESDAY EVENING, May 17th 6:00 pm – 8:00 pm / 2 volunteers

Thurs. May 18th - 8:10 am - 11:00 am / 4 volunteers

Thurs. May 18th - 11:00 am - 2:30 pm / 4 volunteers (Request for two volunteers to stay until 3:00 pm.)

Fri. May 19th - 8:20 am – 12:00 pm / 1 volunteer

BREAKDOWN ON FRIDAY May 19th BEGINS AT 12:00 PM. - 3 volunteers are requested. Breakdown requires approximately 1 to 2 hours.

PLEASE NOTE:

- There may be some lifting of boxes during set up and breakdown
- If you are not familiar with the money registers, please arrive 10 minutes prior to your scheduled time.
- All time slots requests will be honored in the order of e-mails received.

Again, thank you for helping make this Spring Book Fair a success!

Shalini Saluja and Loreen O’Hearn

Co-Chairs